



MINNESOTA STAMP EXPO 2017

OFFICIAL ENTRY FORM

An APS World Series of Philately Exhibition

Show Venue:

Crystal Community Center
4800 Douglas Drive North
Crystal, Minnesota 55429

Dates and Show Hours:

Friday, July 21: 10am to 6pm
Saturday, July 22: 10am to 5pm
Sunday, July 23: 10am to 4pm

Show Sponsors:

Twin City Philatelic Society
Lake Minnetonka Stamp Club
Maplewood Stamp Club
Minnesota Stamp Dealers Association

Deadlines:

Exhibit Entry Forms: June 1, 2017
Mail exhibits to arrive July 13-19
Deliver exhibits 4pm to 8pm, July 20

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- All Entry Forms must be received by the Exhibit Chair no later than June 1, 2017. Contact Exhibit Chair at tronnei@gmail.com for late entry permission.
 - ENTRY FEES: Multi-frame exhibits: \$10 per frame; one frame exhibits \$20. Youth exhibits (21 or under on January 1, 2017) are free up through 3 frames and \$5 per frame thereafter.
 - Mail Official Entry Form, with Title Page, Synopsis and entry fee payment to:
Todd Ronnei
9251 Amsden Way
Eden Prairie, MN 55347-3010
 - Name of Exhibitor: _____
 - Address: _____
City, State, ZIP: _____
Phone: _____ Email: _____
 - Title of Exhibit: _____
 - Description (25 words or fewer): _____

 - Frame and return shipping fees enclosed, payable to **MINNESOTA STAMP EXPO**:
Adult exhibitor _____ frames (see #2 above) \$ _____
Youth exhibitor _____ frames (\$5 each over 3 frames) \$ _____
Return shipping cost (please provide instructions) \$ _____
TOTAL AMOUNT ENCLOSED: \$ _____
 - First time/novice exhibitor? YES NO Attending the show? YES NO
 - Exhibit shipped to show? YES NO Exhibit shipped back to exhibitor? YES NO
 - I agree that the decision of the judges is final and release and hold harmless the judges and the American Philatelic Society, its officers, directors, employees, and representatives from any damages, including but not limited to damages to my reputation or that of my exhibit, suffered or incurred as a result of the judging.
 - Signature* _____ Date: _____
 - Birth date if youth exhibitor: _____ *Parent signature if youth exhibitor



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EXHIBIT PROSPECTUS

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EXHIBITORS

1. The Minnesota Stamp Expo philatelic exhibition is open to all stamp collectors.
2. Exhibits must be entirely the bona fide property of the exhibitor.
3. Youth exhibitors must be age 21 or under as of January 1, 2017. Exhibitors age 18-21 may, at their option, exhibit in the adult classes, however once an exhibitor exhibits as an adult, he/she may never again exhibit in the Youth class.
4. Exhibitor's names will be used in the show program, in the Palmares, and in press releases after the show. To remain anonymous, exhibitors must advise the exhibit committee and furnish a pseudonym.

EXHIBITS

5. Exhibits may contain from one frame up to no more than 10 frames. (We use Jenkins/Ameripex type frames, each holding four rows of four 9 by 12 inch pages).
6. The standard frame layout is 4 rows of 4 letter size pages. Use of double size or double row pages to display larger items is approved.
7. An exhibitor may enter up to two multi-frame and two one frame exhibits, totaling no more than 22 frames. Second thru fourth exhibits will be subject to a lower priority if the exhibition is over-subscribed.
8. Each exhibit page must be enclosed in a transparent sheet protector closed on three sides. The pages must be numbered on the back in sequential order (frame number/page number).

FEES AND ENTRY PROCEDURE

9. The Official Entry Form must be used. Clear copies of the Official Entry Form are acceptable. The form may also be printed out from the show website: www.stampsminnesota.com.
10. The title and description on the Official Entry Form will be used in the exhibition program. Do not exceed 25 words in the description. Please check your Entry Form carefully before mailing it.
11. The exhibit entry fee is \$10.00 per frame, however the minimum fee for each exhibit is \$20.00. There is no frame charge on the first three frames from any youth exhibitor. The entry fee must be paid in full when you submit your Official Entry Form, by check made payable to: MINNESOTA STAMP EXPO.
12. A Title Page and Synopsis is now required for each exhibit. Entries without a Title Page and Synopsis will not be accepted.
13. Mail your Entry Form, Title Page, Synopsis and payment to:

Todd Ronnei
9251 Amsden Way
Eden Prairie, MN 55347-3010

E-mail: tronnei@gmail.com
Phone: 952-996-9455

14. Minnesota Stamp Expo can, in the absolute discretion of the exhibit committee, reject any proposed entry for any reason. If an entry is rejected, the entry fee will be refunded in full.
15. Entry fees will not be refunded for exhibits withdrawn after June 20 or not delivered to the exhibition.

JUDGING AND AWARDS

16. A jury of five distinguished philatelists accredited as judges by the APS has been appointed by Minnesota Stamp Expo.
17. Each exhibit will be judged on its own merits, following the criteria set forth in the latest edition of the *APS Manual of Philatelic Judging and Exhibiting*, which is available for download from the APS website. Exhibitors should familiarize themselves with the rules in order to achieve the highest award.
18. Beginning in 2017, exhibits are no longer entered in a specific division. Exhibits will be classified as:
 - General Class Exhibits (all multi-frame exhibits)
 - One Frame Class Exhibits
 - Youth Class Exhibits
19. The following awards will be given to each qualified exhibit, based on the individual merit of that exhibit: Large Gold, Gold, Large Vermeil, Vermeil, Large Silver, Silver, Silver-bronze, Bronze or Certificate. There is no limit on the number of any one award that can be given in the exhibition. Grand and Reserve Grand awards will be given to the top General Class exhibits. Awards will also be given to the best One Frame Class and Youth Class exhibits.
20. Other special and society awards will also be given to deserving exhibits at the discretion of the judges.
21. All awards will be announced at an awards ceremony on Saturday afternoon.
22. The Title Page you submit may be preliminary and may be changed on the final exhibit, and neither the preliminary Title Page nor the synopsis will be considered by the judges in making their decisions.

LOGISTICS

23. Exhibits sent by U.S. Mail should be sent to:

Randy Smith
PO Box 30
Rosemount, MN 55068

E-mail: rasmary4@frontiernet.net
Phone: 952-431-3273

Contact the Exhibit Chair at tronnei@gmail.com for delivery instructions via FedEx or other shipper. Exhibits must be shipped prepaid with return postage or payment. Exhibits will be returned, shipped as instructed by the exhibitor, usually on Monday following the close of the show, but no later than three days following the close of the show. If no shipping instructions are specified by the exhibitor, the exhibit will be returned by Priority Mail Express with a charge equal to the actual cost. We highly recommend the use of Priority Mail Express for mailing your exhibit. **Please package your exhibit for shipping so that the packaging materials can be reused for return.**

24. Personally delivered exhibits will be accepted at the Crystal Community Center between the hours of 4:00pm and 8:00pm on Thursday, July 20.
25. **No exhibit(s) may be removed from the frames prior to the closing of the exhibition, except at the discretion of the Exhibit Chair.** Exhibitors may begin removing exhibits at approximately 4:15pm with the consent and supervision of the Exhibit Committee staff. Exhibitors who are traveling will have a preference in removal of exhibits. An exhibit may be removed from the exhibit floor only when signed for by the exhibitor or his duly authorized agent. The removal of exhibits will be carefully supervised by approved staff and will not be rushed, so that safety and security are ensured.
26. Exhibitors must provide their own insurance. All reasonable care will be taken to ensure the safety of the exhibits, including 24 hour professional security guards or electronic monitoring; nonetheless, exhibits are entered at the risk of the exhibitor. Neither Minnesota Stamp Expo, the sponsoring organizations, the volunteers working on the show, nor the Crystal Community Center or any of its employees, officers, volunteers or representatives shall be liable for any damages or losses to or from any exhibit.

MISCELLANEOUS

27. The Minnesota Stamp Expo Exhibit Committee shall have complete discretion in all matters that may arise concerning the exhibition and not provided for in this prospectus.